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19 DEC 1974

MEMORANDUM FOR: Deputy Director for Administration

SUBJECT : Activity Report - Office of Finance

1. The following is a summary of certain significant activities of the Office of Finance for the week ended 20 December 1974:

a. Prospective CONUS Per Diem Rate and POV Mileage Rate Changes. The 6 December 1974 House/Senate Conference Report on Travel Expense Amendments Act of 1974, establishing a CONUS per diem rate of \$35, POV Mileage rate of 15¢ per mile and a \$50 actual expense rate has been agreed to by the House (16 Dec) and the Senate (17 Dec) and sent to the President. If signed, GSA will be authorized to designate high cost CONUS areas to which actual expense maximum rates, not to exceed \$50 per day, will apply; GSA will also have authority to increase the mileage rate not to exceed 20¢ per mile without further statutory action.

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g. [ ] has returned from a productive overseas review of banking and monetary operations and discussions with Monetary Officer contacts. He was joined [ ] for a series of meetings on Monday and Tuesday with senior cleared officials of the major [ ] which support Agency requirements.

**2. MERRY CHRISTMAS!**

(signed) Thomas B. Yale

**Thomas B. Yale  
Director of Finance**

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